

Central NH Regional Planning Commission

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Transportation Advisory Committee

November 6th, 2020

DRAFT Minutes

9:00 A.M.

Attendees	
Derik Goodine, Town of Allenstown	Harry Wright, Town of Bradford
Todd Welch, City of Concord	Donna White, Town of Dunbarton
Betsy Bosiak, Town of Epsom, TAC Chair	Carolyn Cronin, Town of Pembroke
Emilio Cancio-Bello, Town of Sutton	Tim Blagden, Town of Warner
Cindy Yanski, Mid State Mobility Manager, CAPBMCI	Bill Watson, NHDOT Bureau of Planning
Lucy St. John, NHDOT Bureau of Planning	

Commission Staff: Craig Tufts, Dean Williams, Katie Nelson, Mike Tardiff

Introductions

The meeting began at 9:02 AM, called to order by the Chair, Betsy Bosiak. Mike Tardiff then read a statement pursuant to Executive Order 2020-04, authorizing the TAC to meet electronically. All TAC members and guests present introduced themselves.

Review and Approve Minutes of the October 2nd, 2020 TAC Meeting

A motion was made to accept the minutes of the October 2nd, 2020 TAC meeting.

M/S/Passed Betsy Bosiak/Carolyn Cronin

Abstentions – Donna White

NHDOT Ten Year Plan Preliminary Project Ranking

Dean informed the TAC on the project scoring process that was used. CNHRPC Staff were all assigned specific scoring criteria. Staff used available plans and data to recommend scores for the TAC Scoring subcommittee made up of representatives from Concord, Pembroke, and Warner. The subcommittee reviewed the projects, the staff's materials, the scoring recommendations and discussed the criteria in depth before developing the adjusted scores to be recommended to the TAC.

Dean then reviewed each of the projects including plans, estimates, and scores. He highlighted some of the scores that different projects received based on data and discussions with the subcommittee. Emilio-Cancio Bello questioned whether the roundabout proposal in Hillsborough was the only treatment alternative that

had been considered for that location. Dean responded that to come up with estimates and score project impacts, it requires an improvement to be selected. The roundabout example was selected for this location due to its safety benefits. If the project were to be funded, it would need to go through an engineering design process that will review multiple alternatives and include opportunities for public input before the preferred alternative is eventually selected. Some projects begin with a more developed preferred alternative, but Dean noted the Hillsborough project has been often discussed as a problem area and discussions regarding alternatives and solutions have been very preliminary.

The following table was shared with TAC members displaying the projects and present day cost estimates, in order by their initial ranking using the subcommittee’s recommended scores:

Town	Project Description	Cost Estimate (No inflation)	Weighted Scores	Rank
Dunbarton	Pages Corner Roundabout	\$1,210,000	66.8	1
Allenstown	Main Street Complete Streets	\$1,695,000	63.5	2
Hopkinton	US 202 and I-89 Exit 4 Roundabout	\$2,320,000	55.7	3
Hillsborough	NH 9 and NH 31 Roundabout	\$1,308,000	54.5	4
Salisbury	US 4 and NH 127 Pedestrian Improvements	\$1,440,000	53.2	5
Chichester	NH 28 and Kelleys Corner Turn Lanes	\$439,000	52.1	6

After the TAC reviewed the initial project ranking, there was discussion on the submittal process with NHDOT. The initial project costs will be inflated by 2.8% and include a 10% administrative cost as part of the submission to NHDOT. Dean noted that he would also send that information to the TAC.

Dean reviewed the schedule for the 2023-2032 TYP update explaining that after the initial ranking is submitted to NHDOT, they will review the projects while focusing on the higher ranked projects. This winter, CNHRPC will meet with NHDOT to discuss the projects. CNHRPC will then bring the projects and a summary of the NHDOT comments back to the TAC to establish final project priorities to be considered for approval by the Full Commission in March.

A motion was made to recommend CNHRPC submit the list of projects with the initial project ranks and inflated costs to NHDOT.

M/S/Passed Derik Goodine/Donna White

NH Statewide Pedestrian and Bicycle Transportation Plan – Regional Project Priorities

Craig updated the TAC on the NH Statewide Pedestrian and Bicycle Transportation Plan including the latest request for RPCs to provide information regarding the pedestrian and bicycle infrastructure needs in the region. This included a top ten “Major Priority List” and a top ten “Minor Priority List.” Major and Minor projects were determined based on the size of the project. Other spot improvements and sidewalk network improvements that were not among the top 20 were also included separately.

Craig shared the list with the TAC which included many rail trail projects, multi-use paths, side paths along major corridors and complete streets projects in the region. He also reviewed some of the desired sidewalk connections in various communities. All of the projects came from various planning documents, previous grant requests and master plan recommendations. Craig also reviewed projects that have already been programmed in the region that also have components that will benefit the Bicycle and Pedestrian network.

Craig noted that the project priorities is only a part of a comprehensive pedestrian and bicycle plan that will cover a range of topics, including a vision and goals, policies, procedures, design guidelines, and a host of other topics.

Any Other Business

Katie Nelson updated the TAC on the Commute Smart NH Fall Challenge which lasted the entire month of October. It was noted that over the month of the Challenge, participants saved 49,472 miles, 45,494 lbs. of CO₂, and \$28,199 by using alternatives commute modes than driving alone.

Next Meeting Date

There was a brief discussion about an upcoming round of the Transportation Alternatives Program that is likely to get under way early in 2021. Once the round is announced, CNHRPC will update the TAC and adjust the TAC meeting schedule if necessary.

The next TAC meeting was scheduled for February 5th, 2020 at 9:00 A.M.

Meeting Adjournment

A motion was made to adjourn the TAC meeting at 10:20am.

M/S/Passed Unanimously Betsy Bosiak/Tim Blagden