

**Central NH Regional Planning Commission**

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**Transportation Advisory Committee**

**November 2, 2018**

**DRAFT Minutes**

Bow Municipal Building, Bow, 10 Grandview Road, Bow

9:00 A.M.

<b>Attendees</b>	
Derek Shooster, SNHPC	Betsy Bosiak, Town of Epsom
Rob Mack, City of Concord	David White, Town of Hopkinton
Mike Dugas, NHDOT	Sally Gunn, NHDOT
Lucy St. John, NHDOT	Harrold Wright, Town of Bradford
Richard Moore, Town of Chichester	Carolyn Cronin, Town of Pembroke
Bob Cole, Town of Loudon	Emilio Cancio-Bello, Town of Sutton

**Commission Staff:** Dean Williams, Craig Tufts, Steve Henninger

The meeting began at 9:01 AM, called to order by Chair, Betsy Bosiak.

**Introductions**

All TAC members and guests present introduced themselves.

**Review and Approve Minutes of the October 5<sup>th</sup>, 2018 TAC Meeting**

A motion was made to accept the minutes of the October 5<sup>th</sup>, 2018 TAC meeting.

*M/S/Passed Unanimously David White/Harry Wright*

**Highway Safety Improvement Program**

Chair, Betsy Bosiak, introduced Mike Dugas, NHDOT Highway Safety Engineer. Mike began with an overview of the Highway Safety Improvement Program (HSIP) noting that the program receives about \$10 Million of funding annually. The funding is available for all public roads, not just state maintained roads. There are three methods of project selection:

- Statewide Network Screening
  - Reactive approach involving reviewing crash data to identify locations and effectively spend highway safety funds.

- Systemic Projects
  - Proactive approach to apply treatments (curve signs, rumble strips etc.) based on road attributes.
- Road Safety Audits (RSA)
  - Locations identified by communities but must meet specific criteria based on crash history.

A question was asked regarding the data being collected and how it is used. Mike Dugas informed the audience that the Department of Safety provides NHDOT and RPCs with crash data for the entire state. The database is often missing crashes and can be incomplete. NHDOT will often request that municipal police departments provide additional accident data as part of the RSA process including the gist of the accident. This can sometimes be cumbersome for departments because they often redact personal information that is not necessary for the RSA. Dean Williams added that most communities in the CNHRPC region have departments that are willing to provide reports and crash diagrams in a relatively quick timeframe but there are some departments that don't have the time and staff.

Mike Dugas continued to give more details into the RSA process, noting that the applications for formal Road Safety Audits are due on December 1<sup>st</sup>. The process for getting a project constructed is based off the cost/benefit ratio. Through national studies, different types of crashes have been valued for various expenses accrued by the incident including cost of property damage, medical expenses etc. The cost of the crashes are weighed against the cost of infrastructure improvements to determine an overall benefit score which helps the NHDOT prioritize and select projects. If there are safety concerns in an area that does not meet the criteria (severe/fatal crash history) for a formal RSA, NHDOT and CNHRPC will work with the town in the form of an informal RSA. Lower cost improvements such as signage are often the recommended solutions to the informal RSAs. Dean Williams questioned whether NHDOT would be looking at pedestrian and bicycle safety as part of their systematic approach. Sally Gunn responded that they would like to work with interested municipalities to look at improving pedestrian crossings. Examples include installing rapid flashing beacons (RFBs) at pedestrian crosswalks.

### **Long Range Plan Update/Ten Year Plan Update**

Dean Williams announced that CNHRPC had notified the region's select boards, planning boards, CNHRPC commissioners and TAC representatives that the solicitation process for Ten Year Plan (TYP) projects has begun. Project Proposal Forms are due back on November 30<sup>th</sup>. Projects that are not developed enough or for another reason may not be good candidates for this TYP cycle will be included in the Regional Long Range Plan. A few towns have already reached out asking for assistance with project proposals. He noted that CNHRPC's on call engineer is available for conceptual estimates. Dean added that part of the TYP update process was for towns to evaluate existing projects in the TYP and notify CNHRPC and NHDOT if priorities have changed or if the projects scope may need to be refined. All the newly submitted TYP project candidates will be reviewed at the January TAC meeting where the TAC will confirm a list of projects to be sent to NHDOT as an initial project list. NHDOT and CNHRPC will continue to review the projects in the winter and early spring before the TAC will reevaluate the projects and confirm the prioritized list of projects selected to be included in the 2021-2039 TYP.

### **Regional Updates**

- Dean Williams informed the TAC on the status of the Mid State RCC Coordinated Plan update. Most of the needs analyses and existing service sections of the plan have been completed. The RCC is still working on getting feedback from people who have difficulties accessing transportation through a public survey that is available at [www.surveymonkey.com/r/MidStateRCC](http://www.surveymonkey.com/r/MidStateRCC). He then explained that the Goals and Implementation Strategies sections are being worked on. This is a very important part of the plan because if a project is not in this section it is not eligible to be funded through 5310 funding. The Mid State RCC will be looking for feedback on the draft goals over the next few months. There will also be at least one public meeting this fall somewhere in the region. Interested towns can contact Dean if they would like to schedule a public input meeting in their town. He added that Belknap-Merrimack Community Action Program had recently hired a new mobility manager who can be contacted regarding transportation needs in the region.

### **Next Meeting Date**

The next TAC meeting was scheduled for January 4, 2019 at 9:00 A.M. at the Bow Town Hall.

### **Meeting Adjournment**

The meeting was adjourned at 10:40 A.M.

*M/S/Passed Unanimously David White/Bob Cole*